

Department of Electrical & Electronics Engineering
Class committee meeting - II
Circular

Date: 4.2.19

The class committee meeting is to be held at EEE Department on 05.2.19.
All the staffs who are handling the classes for III year EEE are requested to attend the meeting without fail.

Agenda of meeting

- I. Academic Activities
 1. Syllabus Completion -Theory & Lab
 2. Subject Understanding.
 3. Assignment Submission.
 4. Lab Facilities
 5. Absentees & Irregular.
- II. Co-curricular Activities
 1. Industrial Visit
 2. Interdepartmental activities.
 3. Paper presentation
 4. Class seminar
 5. Guest Lecturer
 6. Workshop
- III. Extracurricular Activities
 1. Professional body activities.
 2. Sports & Games
- IV. Others
 1. Discipline







CHAIR PERSON: Mr. A. MAHESH., HOD/


Signature of the members



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Principal
Er. Perumal Manimekalai College of Engineering
Koneripalli, HOSUR - 635 117, Krishnagiri Dist.
Tamil Nadu, India.

S. No	Name	Subject	Designation	Signature
1	Mr.T.SENTHILKUMAR	DEM	AP/EEE	
2	Mr.S.DEVARAJ	SSD	AP/EEE	
3	Mrs.C.SHASIKALA	PST	HOD/EEE	
4	Mrs.DEEPIKA	CE	AP/CSE	
5	Mrs.LATHA	ES	AP/MCA	
6	Mr.R.VINOTH	PSOC	AP/EEE	


Class Advisor


CHAIR PERSON


HOD

Koneripalli, HOSUR - 635 117.
Accredited by NAAC with 'B++' Grade

Department of Electrical & Electronics Engineering

Class committee meeting - II

Minutes of meeting

Class : II EEE Date : 05.02.19
Venue : EEE Department Time : 2.40P.M

Agenda of meeting

I. Academic Activities

1. Syllabus Completion-Theory

(1) Solid state Drives	Unit-3 Completed
(2) Communication Engineering	Unit-3 Completed
(3) Power system operation and control	Unit-3 Completed
(4) Design of Electrical Machines	Unit-3 Completed
(5) Embedded Systems	Unit-3 Completed
(6) Power System Transients	Unit-3 Completed

Lab

(i) Microprocessor and Microcontroller	7 Experiment completed
(ii) Power Electronics and Drives	7 Experiment completed
iii) Presentation Skills and Technical Seminar	60% completed

2. Subject Understanding.

(1) Solid state Drives	Good
(2) Communication Engineering	Good
(3) Power system operation and control	Good
(4) Design of Electrical Machines	Solved more problems
(5) Embedded Systems	Good
(6) Power System Transients	Good


3. Assignment Submission

All faculty members are informed to give assignments as per course Outcomes

4. Lab Facilities

Lab equipments are available as per Anna University Syllabus


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5. Absentees & Irregular.

Informed the students to come regular to the college without absent & always should be in proper dress code.

II. Co-curricular Activities







1. Industrial Visit:- Planned as per academic calendar
2. Interdepartmental activities : Motivated the students to involve in innovative project with other department students thought IEDC, MSME, E-YANTRA
3. Paper presentation:- Students are encouraged to present a paper in Symposium/Conference
4. Class seminar: Student is encouraged to take Seminar in all subjects.
5. Guest Lecture: Communication Engineering Arranged after IT-2
6. Workshop: Finished as per academic calendar







III Extracurricular Activities

1. Professional body activities. IEEE guest lecture to be conducted.
2. Sports & Games:- Sports Day to be Arranged on February 15 and 16 .

IV Others

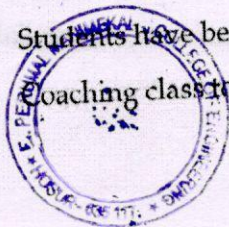
1. Discipline: Regularly monitored

Members Present		
S. No	Name	Sign
1	Mr.T.SENTHILKUMAR	
2	Mr.S.DEVARAJ	
3	Mrs.G.SHASIKALA	
4	Mrs.DEEPIKA	
5	Mrs.LATHA	
6	Mr.R.VINOTH	

Students members		
S. No	Name	Sign
1.	ASHOK KUMAR.R	
2	CHANDRAKALA T	
3	LAVANYA M	
4	POOVARASU M	
5	UMAR SHEIK	
6	KEERTHANAS	


Points discussed:

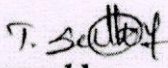
1. Slip test to be conducted on every day and faculty are insisting to give the questions.
2. Important questions to be discussed in class room and faculty members to advised hand over the IT-2 questions in exam cell .
3. Students should come with proper dress code and without absentees in IT-2.
4. Students have been encouraged to participate in sports
5. Coaching class to be conducted for slow learners in internal test 1




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Resolution passed in the meeting:

S. No	Point	Responsible	Target date	Signature
1	Solved more problems in design of electrical machines	T.senthilkumar	28.02.19	

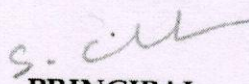

Prepared by

Name: T. Senthilkumar
Designation: Ap


HOD


Chairperson

Name: A. MAHESH
Designation: HOD/IT.


PRINCIPAL


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