



PMC
TECH
INSPIRE TO INNOVATE

Er. PERUMAL MANIMEKALAI COLLEGE OF ENGINEERING

Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai

Accredited by NAAC with 'A' Grade & NBA (B.E. - CSE | ECE | EEE | MECH & B.TECH. - IT)

AN AUTONOMOUS INSTITUTION

Koneripalli, HOSUR - 635 117.

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC meeting conducted on 22-01-2025 for the Academic year 2024-25

Venue : IQAC Office

Date: 22.01.2025

Time: 10.30 AM

S. No	Discussions and recommendations/ Resolutions	Responsibility
1.	<u>Effective Class room delivery</u> All the faculty members are instructed to provide different teaching methodologies to the students which includes activity based, Simulation based, Seminar based and video presentations in order to create interest towards the subject.	All the faculty members
2.	<u>Industrial visit</u> Industrial visits should be conducted that must be related to their core branches.	HODs
3.	<u>Internship</u> Internship is mandatory for third and final year students that should be relevant to their departments and their projects.	All III & IV year Class advisors
4.	<u>Academic Plans</u> All faculty members are instructed to submit the course file and attendance sheet to principal that will be audited every 15 days once. The students having below 65% the concern class advisors need to send the report to their parents through registered post.	All Class Advisors
5.	<u>Dress code</u> All the students of PMC Tech should strictly adhere to dress code and that will be strictly monitored by the discipline committee members.	Discipline committee members.
6.	<u>Laboratory monitoring system</u> All the faculty members are instructed to incorporate some virtual lab experiments in their lab sessions. A separate committee will be constituted and weekly report has to be updated.	All the laboratory handling faculty members.

7.	<u>Mini Project exhibition</u> All the faculty members (together) instructed to conduct a mini project exhibition for all the departments in which III & IV year students must participate. The projects should not be syllabus based and laboratory experiments based. The project should be any sort of AI applications, EMF, Networks and VLSI front end design.	All the faculty members
8.	<u>External world contribution</u> Class advisors of II, III and IV year must take responsibility of sending 50% students to Technical symposium, Internships, Conference and other technical related activities to reputed colleges.	Class advisors of II, III and IV year in all departments.
9.	<u>Sports activity</u> All students of various departments must involve in sports activities. Sports Day will be conducted in the month of March 2025.	Physical director of PMC Tech.
10.	<u>Mentoring effectiveness</u> Classifying the students into average and below average and necessary actions will be taken for improving their academic performance.	All faculty members
11.	<u>Co-curricular Activities</u> All the Departments must bring experts from reputed institutes and MNC Companies for Guest lecture events. Minimum two guest lectures must be arranged by the Departments.	HODs
12.	<u>Soft Skill Training</u> It is imperative that all final-year students receive comprehensive training in soft skills, aptitude, and company-specific core skills to enhance their employability and secure desirable placements, thereby bridging the gap between academia and industry.	Training Team
13	<u>Evaluation of Final Year Projects</u> The final year students must select quality projects. The Dean R&D will evaluate it periodically.	R&D
14	<u>Students Hackathon Projects</u> All the pre final year students must be motivated to participate in hackathon events.	Third Year Class Advisors

Members Present:

Sl.No.	Name of the Member	Position
1	Shri.P.Kumar Chairman	Management Representative

2	Dr.A.Senthil Kumar, B.E., M.E., MBA., PGDVLSI., DISM., Ph.D (IITR).,PDF (TUT,SA)., Senior PDF (VSB - TUO, EUROPE)., PGP AI&ML (Univ. of Texas, Austin) Principal	IQAC Chairman
3	Dr.A.Gnana Saravanan, M.E., Ph.D., Dean - IQAC	IQAC Dean
4	Dr.R.Saravanan, M.E., Ph.D., Director - Academics	Member
5	Dr.P.Ravi Chandran, Ph.D., Executive Dean - International Affairs	Member
6	Dr.S.Jai Sankar, M.Tech., Ph.D., Dean - R&D	Member
7	Dr.V.Lakshmi Narayanan, M.E., Ph.D., Dean - ES & COE	Member
8	Dr.R.Karthikeyan,M.E., Ph.D., Director - Student Affairs	Member
9	Dr.N. Shunmuga Karpagam, M.E., Ph.D., HOD/CSE	Member
10	Dr.P.Rajasekaran, M.E., Ph.D., HOD/Mechanical,	Member
11	Dr.M.Suresh, M.Sc., Ph.D., Head/HR	Member
12	Dr.C.R. Balamurugan, M.E., Ph.D. HOD/EEE	Member
13	Dr.M.Sudhagar, M.E., Ph.D. HOD/MCO	Member
14	Dr.S.Mohan Raju, MBA., Ph.D., HOD/MBA	Member
15	Mr. L. Chandrasekhar, M.E., Ph.D* Assistant Professor/ECE	Member
16	Dr.K.N.Sheeba, M.Tech., Ph.D., Professor / Chemical Engineering, NIT, Trichy	Academic Expert
17	Mrs.Padmavathy, Finance Officer	Administrative Staff
18	Dr.N.Sekar, Secretary, NHRD, Hosur Chapter.	Member from Local Society
19	Mr.S.Prem Kumar, III CS & BS Student	Student Representative
20	Mr.P.V.Navish, Associate Developer, eNoah isolution India Pvt. Ltd., Chennai	Alumni Representative
21	Mr.V.Nagaraj, AGM, TAB India Ltd., Hosur	Industry Representative
22	Mr.Surendhar Babu, Engineer, Hatha Group of Constructions, Bangalore	Industry Representative
23	Mrs.B.Kantha, Aswin Auto Components, Hosur	Parent Representative

WPL

Principal